

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
November 20, 2007
7:00 P.M. - Duvall Fire Station**

Council Workshop 6:00 PM: 2008 Budget Workshop – Dianne Nelson

The City Council Meeting was called to order by Mayor Ibershof at 7:06 P.M.

Council Present: Gérard Cattin, Jeffrey Possinger, Dianne Brudnicki, Elizabeth Walker, Gary Gill, Heather Page, Glen Kuntz.

Staff Present: Steven Leniszewski, Cari Hornbein, Glenn Merryman, Dianne Nelson, Kathy Hardy, Jodee Schwinn.

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll Checks #3760-3772, in the amount of \$141,412.85; Claims Checks #3778-3838 & #3758-3759 in the amount of \$136,274.70; Under Council add: Councilmember Walker and Councilmember Cattin.

II. Adoption of Council Agenda:

*It was moved and seconded (Possinger-Page) to adopt the Council Agenda.
Motion carried. (7 ayes).*

III. Comments from the Audience:

Laura Wandoshima, Executive Director, Acres of Diamonds, explained that their non-profit organization provides much needed low income housing for the community, serving homeless women/families who make 30% or less of the median income. She explained their plans for expansion and a Capacity Building Project that is underway. She requested the City consider reducing or waiving the fees for the permit application, sewer hookup, building permit, and any other fees that apply. She noted an earlier Resolution #06-09 passed by the City Council authorizing a reduction in connection fees to help facilitate a Friends of Youth/Hopelink project that they are planning to construct.

Skylar Hanson, 13920 – 282nd Ct. NE, Duvall, said he wanted to comment as a citizen concerning the Farmers Market that he does support continued funding of the Market. He would hate to see it get its legs kicked out from under it just as it's getting up and running. To him, one of the over-arching criteria for the Market is to bring local

residents into the Old Town commercial area and encourage people to shop Duvall. Too many people, especially new residents, do not shop in Duvall - especially Old Town. It is a terrible problem that the City needs to address, and he feels it is worth spending 3/100's of 1% of the budget to attempt to address that problem. He feels that any small event that runs continuously through the summer, like the Farmers Market, and brings people down into Old Town is a benefit to the community.

IV. Approval of Consent Agenda:

It was moved and seconded (Possinger-Page) to approve the consent agenda which included Payroll Checks #3760-3772, in the amount of \$141,412.85; Claims Checks #3778-3838 & #3758-3759 in the amount of \$136,274.70; and approving the Council Meeting Minutes of 11-8-07. The Motion carried. (7 ayes).

V. Presentation: Presentation of Plaque in honor of Councilmember Heather Page

Mayor Ibershof presented Councilmember Page with a plaque and thanked her for her service to the citizens of Duvall.

Presentation: Presentation of Letters of Appreciation thanking the Duvall Cultural Commissioners and the Planning Commissioners.

Mayor Ibershof and the City Councilmembers presented framed letters of appreciation to Commissioners of the Duvall Cultural Commission and the Duvall Planning Commission.

7:25 p.m. Mayor Ibershof called a recess for a reception and cake in honor of outgoing Councilmember Heather Page, and members of the Duvall Cultural Commission and the Duvall Planning Commission.

7:35 p.m. Mayor Ibershof called the Council Meeting back to order.

VI. Scheduled Items:

1. Committee Reports:

a. Land Use Committee: Councilmember Gary Gill reported that at the last meeting the Committee discussed the revisions to the sign code. They are looking at making some changes to the sign code, but at this point they will be leaving it as is and will be revisiting it at a later time. The Committee also discussed the timetable for the CamWest Project and the development agreement. Now that a consultant has been selected for the Park Plan update, the Committee will be working on the park plan and discussing how to move forward with that.

b. Public Works Committee: There was no report.

c. Economic Development Committee: Councilmember Dianne Brudnicki reported that the Committee met on November 7th. She said they are excited because the new Duvall Business Map will be shipping on November 27th. The map will be distributed with the December City Utility Bills. She reported that at the last Economic Development Summit meeting she attended they discussed tourism and taking what you already have as a resource and using that to develop your tourism industry. Originally the Snoqualmie Valley Trail Map was thought of as just as a biking trail map, but in looking at eco-tourism, and the development of the natural areas and interpretive trails they could use the trail map to capitalize on that also. They reviewed and discussed the Way Finding Signage project. The Committee also discussed the Farmers Market and how they will be setting goals and organizing that. Dianne reported that Doreen Booth will be working with the Public Works Department and the Police Department regarding a parking plan in conjunction with the Main Street Reconstruction project.

d. Finance Committee: Councilmember Heather Page thanked Dianne Nelson, City Finance Director, and her Finance Committee Members for all of their work on the budget. She also thanked staff for their work and assistance during her term as a City Councilmember.

2. Council:

a. Councilmember Walker announced that she was recently named to represent the City as the Council Representative on the Snoqualmie Watershed Forum. She reported that she attended her first meeting, which was a very good one. She was also excited to announce that one of the projects that was recently completed by the Forum benefited Duvall directly when 300 local seventh-grade students participated in a tree planting project along the river near McCormick Park.

b. Councilmember Cattin asked that a discussion be added regarding the Eastside Transportation Partnership and legislative priorities and funding for 2008 transportation issues. *It was moved and seconded (Possinger-Kuntz) to add this discussion to New Business Item #7. Carried. (7 ayes).*

3. Staff:

a. Cari Hornbein, Planning Director/City Hall Administrator, reported that Karen Swenson will be working 20 hours a week for the Planning Department and may continue to use her after Todd Hall's position is filled, as time allows and depending on the workload. The Planning Department will also be undergoing some restructuring and reorganization. They will be working on a sign code update and determining where that will fit into their workplan for 2008. She also reported there have been some signage issues related to businesses and A-boards and banners. The Planning Department will be sending out a letter to all of those businesses addressing those issues.

Cari gave an update on Washington Holdings. They have been working with them to get ready to issue the SEPA Determination. Cari reported that the Permit Tracking System is bogging down a little bit because of the process of coordinating all of the data that needs to go into that system. Lastly, Cari reported that the CamWest Public Hearing and

Development Agreement will be coming before Council at the December 13th Council Meeting. She reminded everyone that it is a quasi-judicial process.

b. Steven Leniszewski, Public Works Director, reported that the emergency backup power has been set up at City Hall. He also reported that the City's fuel tank station is now up and running. He commented that not only will the fuel station provide fuel for city and emergency vehicles during emergencies, it will also save the city money in the cost of fuel. Steven reported the Big Rock Ball Park project is moving forward and looking good. Steven also announced that the City has been awarded a King County CDBG Grant in the amount of \$462,000 for the Second Avenue Water Main Replacement project.

Mayor Ibershof announced that the Washington State Transportation Improvement Board (TIB) just notified the City of Duvall that it has awarded the City \$3 million dollars in grant funding for the Main Street Re-Construction Project. In addition to the \$3 million TIB Grant, the City has also been awarded a \$475,000 grant from the Puget Sound Regional Council, and almost \$500,000 in funding from the Washington State Department of Transportation and Congressman Reichert. The Mayor passed out bottles of celebratory sparkling cider with customized "City of Duvall Main Street" labels on them to Council, the consultants, and staff, and thanked everyone for all of their hard work and support of the project. He thanked the Council for stepping up and authorizing the funding for the design phase of the project because that was the catalyst that helped the City to be awarded the grant funding.

c. Glenn Merryman, Carnation-Duvall Police Chief, reported the new fueling station for city vehicles is up and running. They ran over 700 gallons through it over the last week. The Chief also thanked out-going Councilmember Heather Page for her service as a councilmember. He said it has been a great pleasure working with her and he appreciates all of the support she has given.

d. Dianne Nelson, Finance Director, reported that she now has a new Access program that will allow her to generate a sales tax revenue report that she is allowed to share with council. These reports can be useful in analyzing and forecasting sale tax revenue. She will be providing these reports to council quarterly.

e. Fire Chief John Lambert, Duvall Fire District #45, shared some of the activities members of Fire District #45 were involved with regarding the State Mobilization Plan. He reported that this summer crews were distributed throughout the state to help with wildfires. He also reported that Fire District #45 had the opportunity to assist fire fighters in California by sending an engine with local firefighters to California for a couple of weeks to help them during the severe wildfire they experienced earlier in the month. He said he was very proud of his guys.

VII. Public Hearing: Final Public Hearing on the City of Duvall 2008 Budget

8:14 p.m. The Public Hearing was opened.

There were no comments.

8:14 p.m. The Public Hearing was closed.

VIII. New Business:

1. (AB07-77) Approve and authorize the Mayor to Sign Interlocal agreement with the City of Redmond for Dispatch Services. *It was moved and seconded (Possinger-Page) to approve and authorize the Mayor to sign an Interlocal Agreement with the City of Redmond for Dispatch Services. The Motion Carried. (7 ayes).*

2. (AB07-78) Ordinance #1065 authorizing an Interfund Loan from the Sewer Fund to the Sewer Capital Improvements Projects Fund. *It was moved and seconded (Possinger-Walker) to adopt Ordinance #1065 authorizing an Interfund Loan from the Sewer Fund to the Sewer Capital Improvements Projects Fund. The Motion Carried. (7 ayes).*

3. (AB07-79) Ordinance #1066 amending Ordinance No. 1043, the City Budget for Fiscal Year 2007. *It was moved and seconded (Page-Possinger) to adopt Ordinance #1066 amending Ordinance No. 1043, the City Budget for Fiscal Year 2007. The Motion Carried. (7 ayes).*

4. (AB07-80) Ordinance # 1067 adopting the City of Duvall Budget for the Fiscal Year 2008. *It was moved and seconded (Page-Possinger) to adopt Ordinance #1067 adopting the City of Duvall Budget for Fiscal Year 2008.*

It was moved and seconded (Possinger-Page) to amend the total Farmers Market expenditures not to exceed \$6795.00. The Amendment Carried. (7 ayes).

It was moved and seconded (Possinger-Gill) to amend the budget to include a footnote attached to the Budget Line Item for the Farmers Market stating, "The funding of the Duvall Farmers Market shall be subject to annual review of the Program's plan, objectives, and measurable results." The Amendment Carried. (7 ayes).

The Motion to adopt Ordinance #1067 carried as amended. (7 ayes).

5. (AB07-81) Ordinance #1068 amending Chapter 2.01.070 of the Duvall Municipal Code, Council Committees. *It was moved and seconded (Possinger-Gill) to adopt Ordinance #1068 amending Chapter 2.01.070 of the Duvall Municipal Code, Council Committees. The Motion Carried. (7 ayes).*

6. (AB07-82) Resolution # 07-11 amending the Council Procedures for the City Council Meetings. *It was moved and seconded (Page-Possinger) to approve Resolution #07-11 amending the Council Procedures for the City Council Meetings.*

It was moved and seconded (Gill-Page) to strike section 4.4 of the Council Procedures. The Motion to amend carried. (5 ayes) (1 nay-Cattin) (Possinger abstained).

It was moved and seconded (Possinger-Gill) to amend section 2.6, to insert the following language in the first clause before the first comma, " Except for the swearing in of new City Councilmembers whose terms begin at the beginning of the year." The motion to amend carried. (7 ayes).

The Motion to approve Resolution 07-11, carried as amended. (7 ayes).

7. Discussion on Legislative Priorities and Funding for 2008 Transportation Issues.

Councilmember Cattin reported that last year the Eastside Transportation Partnership voted to make I-405 and SR-520 priorities for transportation funding in this region. Council agreed that those were still priorities, as well as, SR-522. Councilmember Cattin also asked for feedback on how to fund these projects and legislative funding policies. Council is still not in favor of tolling.

IX. Executive Session: *None*

X. Adjournment:
*It was moved and seconded (Cattin-Kuntz) to adjourn. Motion carried. (7 ayes).
Meeting Adjourned 8:51 p.m.*

Signed _____
Mayor Will Ibershof

Attest _____
Jodee Schwinn, City Clerk